

**BOARD OF APPEALS
 APPLICATION FOR ZONING VARIANCE**

 (Property Owner)

 (ZBA# - Zoning Official Use Only)

 (Address)

 (Property Code #)

 (City) (State) (Zip)

 (Property Address)

 (Phone Number)

 (City) (State) (Zip)

APPEAL PROCESS

1. State Reason for Requesting Zoning Variance.

2. Prepare a site drawing (complete with measurements) that accurately details the affected property and structures. Items such as water wells, septic systems and utility services should also be identified on the site plan.
Please refer to the site plan with cottage drawing that was submitted with this appeal.
3. At the property site, clearly mark and identify all property line locations and proposed structures. Items such as water wells, septic systems and utility services should also be marked and identified.
All property lines are clearly marked, no septic or wells, sewer present.
4. Issue a check (non-refundable) payable to *PORTER TOWNSHIP* in the amount of \$500.00. Mail application, site plan, and check to *PORTER TOWNSHIP, BOARD OF APPEALS, 88040 M-40, LAWTON MI 49065*

In submitting this application, permission is hereby granted for the appropriate Porter Township Officials, including the Supervisor, Zoning Administrator, Zoning Board of Appeals members, to make on-site inspections of the property described above.

 (Applicant Signature(s))

 (Date Signed)

You will be contacted by a Township Official within 30 days to begin the Variance Process. If you have any questions, please contact the Zoning Administrator, Bob Angle, at 269-303-9876.